

AMERICAN ASSOCIATION OF UNIVERSITY PROFESSORS  
ROBERT WOOD JOHNSON MEDICAL SCHOOL/SCHOOL OF OSTEOPATHIC  
MEDICINE CHAPTER  
BYLAWS

Article I, MEMBERSHIP

The Robert Wood Johnson Medical School/School of Osteopathic Medicine (RWJMS/SOM) Chapter of the American Association of University Professors (AAUP) shall consist of members and associate members of the National Association who pay the full yearly assessment of costs and dues.

Article II, OFFICERS

The officers shall be a President, a Vice President, a Secretary and a Treasurer, elected from the membership in June of each year to hold office from September 1 following, for a period of one (1) year and shall include the Past President. The President and Vice-President shall not serve more than three (3) successive years or until their successors shall be elected and take office.

In case a vacancy should occur in the office of President, the Vice President shall assume that office. In case a vacancy should occur in the offices of Vice-President, Secretary or Treasurer, the President shall appoint an officer to finish out the term of office.

Article III, EXECUTIVE COMMITTEE

There shall be an Executive Committee consisting of the officers and eight (8) other members elected by secret ballot, two of whom shall be elected as At-Large representatives and two (2) of whom are elected as alternates to the UMDNJ Council of AAUP Chapters. The members who are not officers of the Chapter shall serve for a term of two (2) years. Terms shall be staggered in such a manner that two (2) terms shall expire annually.

The President, or in his or her absence, the Vice President, shall serve as Chairperson of the Executive Committee.

Meetings of the Executive Committee shall be held as needed from September through June, or upon request from three (3) members of the Executive Committee. If the President is unable for any reason to call such a meeting, a meeting may be called by the three (3) members requesting it with one (1) week's notice to the other members of the Executive Committee.

A majority of the members of the Executive Committee shall constitute a quorum. A member of this committee may cast his or her vote by written limited or unlimited proxy, but such proxies shall not be counted in determining whether a quorum exists. All actions of the Executive Committee shall be taken by an affirmative vote of a majority of the Executive Committee.

The Executive Committee shall direct the affairs of the Chapter, represent the Chapter in all matters of concern to the members and implement the mandate of the Chapter.

Article IV, STANDING COMMITTEES

The Standing Committees of the Chapter shall be established yearly by vote of the Executive Committee, and their duties should correspond to those of the alphabetical committees of the national AAUP. A Committee "N" on Nominations, Elections and Membership must be established each year.

The Executive Committee may establish such other special committees as it may deem necessary.

The chairpersons of committees shall be appointed by the Executive Committee, and the chairpersons in turn shall choose members of the committees subject to confirmation by the Executive Committee. The chairpersons and members of the standing committees shall serve for terms of one (1) year (or until replaced).

Committee "N" shall consist of a chairperson and three (3) other members. It shall prepare a slate of officers for the chapter and members of the chapter's Executive Committee for the annual election. The nominating committee shall make the slate representative of the various divisions and interests of RWJMS and SOM.

Nomination of officers and members of the Executive Committee may also be made by petition signed by five (5) members.

It shall be the duty of Committee "N" to conduct all balloting necessary for the conduct of the business of the Chapter.

Committee "N" shall strive to maintain the largest possible membership in the chapter by active recruitment among eligible medical school staff.

#### Article V, DUES

Annual dues shall be collected by dues deduction. A member shall be removed from membership if his or her dues are not paid. Only members whose dues are paid in full shall be eligible for office or membership on the various committees.

#### Article VI, MEETINGS

A regular general membership meeting shall be held in the spring prior to the annual election of officers. At the spring meeting, Committee "N" shall announce its nominations for the year ahead.

A special meeting may be called by the President, at the request of three (3) members of the Executive Committee, or upon receipt of a petition signed by ten (10) members of the Chapter. Twenty (20) members shall constitute a quorum at meetings of the Chapter. The agenda of meetings shall be outlined in the call for the meeting. Any actions shall be by majority vote of the members present or by mail ballot if moved by a simple majority vote of the members attending.

#### Article VII, AMENDMENTS

These by-laws may be amended by a two-thirds vote of the members present at a meeting of the RWJMS/SOM Chapter at the second of two successive general membership meetings at which an amendment or amendments to the by-laws are considered. A copy of the proposed amendments as approved at the first of such meetings must be sent to the membership of the Chapter at least two weeks prior to the second meeting.

#### Article VIII

These by-laws shall become effective on the date of ratification.

Date ratified: October 5, 1989